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| Group 1 meeting minutes | |
| Location: | MS Teams |
| Date: | 07/12/2022 |
| Time: | 11.30 to 4:30 |
| Facilitator: | Lanka Prasanthi |

# Agenda Items

1. Learn how to read files and accessing them
2. Finalize the flow chart.
3. Code Implementation

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| Action Items | Owner(s) | Deadline | Status |
| Coding  Documentation  Presentation  Testing | Lanka Prasanthi  G Kalavathi, A Lavanya  N Surya Prabha  T Prasanthi | 12/12/2022  12/12/2022  12/12/2022  12/12/2022 | In progress  In progress  In progress  In progress |
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